



Minutes

Committee Name: Facility Committee

Date: October 9, 2019

Time: 3:00pm – 4:00pm

Location: MB 350B

Present: John Daly, Scott Cameron, Daniel Reed, Amir Chaudhry, Kristie Nichols, Deanna Campbell, Penny Talley

Absent: Frank Timpone

Non-members in attendance: James Markham

Committee Charge: In collaboration with district facilities team members and the college, and its departments, to develop plans to identify, prioritize, integrate, acquire, and maintain the facilities and infrastructure of the college. The Facilities Committee assists with the development of long-term plans for supporting the space needs and the capacity for growth of the college in support of the educational master plan, institutional priorities as expressed in strategic goals, and integrated annual plans.

1. **Call to Order** – 3:05pm Committee welcomed new student representative Amir Chaudhry.
2. **Approval of Agenda**
3. **Approval of Minutes 9/11/19 and Action Items**

Minutes approved from 9/11/19.

3.1 John will take gym complex branding ideas from John McHenry forward to College Council. Completed.

3.2 John will follow up with Scott on dome locks and look into adding additional paper towel dispenser in Science. Completed.

4. **Agenda Items**

4.1 Earthquake damages and repairs – Daniel provided an update on the following projects:

- Bishop - Parking lot out for bids scheduled for July. Bishop carpet repairs are pending response from company.
- Ridgecrest - Architect has been selected to design landscape plan with water conservation ideas for PE Complex. Water saving plan for projects will be on going.

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- Scheduled maintenance funds will be used for small repair project at Cal City CDC.

Ridgecrest earthquake update:

- Main Building- The Student Center balcony structural repairs require DSA approval, no timeline yet.
- LRC, structural repairs, pending architect and engineer plans. Goal to finish by January. John has suspended elevator permits until January.
- CDC and gym under contracts for plaster repairs. Last step, paint of repairs scheduled for completion by end of November.
- East Wing, West Wing, and Occupational Lab proposals are going out for plaster and inside crack repairs. Building walks with CALOES to evaluate and add anything missed on scope of work are taking place.

4.2 Space inventory and Tehachapi – The annual state space inventory has been completed for all sites.

- Tehachapi received a new kiln and we are working with an electrician on-site to determine wiring needs. The new faculty office cubicles were delivered and are being utilized. A new monument sign for the building is also in the works.

ESCC

- Bishop and Mammoth – Deanna reported on the power shut off notices they have been receiving due to high winds over the past four months. They receive only warning notifications that it may happen. Bishop water well issues are being addressed. We have hired a public water systems engineer to help resolve compliance issues. This will be a lengthy process for recommendations and implementation. John mentioned tractor work was scheduled for Wednesday at Bishop. Deanna confirmed a tractor is not needed for the type of grounds work required at this time.

4.3 Other campus work –

- Contractors are installing sidelights in stairwell doors, replacing child care glass, storefront and faculty office glass.
- Concrete work around occupational lab, room 145, and replacing a raised section on the ground floor near west courtyard building entrance.
- Boilers and heaters are being inspected and repaired.



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- Amir reported the hot water does not work in gym restrooms. John confirmed the parts are obsolete and the hot water will be addressed in the gym project funded by Measure J. Meetings are currently taking place with staff for input on design.

4.4 Budget discussion 2020/2021 – John is completing the annual unit plan for Maintenance & Operations. The needs of the departments and sites should be communicated through the planning process. John asked for feedback from the committee members.

Other discussion:

- Tehachapi wheel chair ramp - Daniel will be visiting and assessing ADA issues.
- Deanna – Fire lanes at bishop completed with no parking signs.
- Scott – East wing access door from main building the motorized side requires a hard hit to open. Small Dome issue - detached from rollers – Scott will research to provide manufacture information to M&O for replacement.
- Amir mentioned there is intermittent issues with automatic entrance door at west bridge. John is aware and working with contractor to address.

5. Review of Action Items -

6. Future Agenda Items

7. Meeting Summary

8. Future Meeting Dates

11/13/19
12/11/19
1/8/2020
2/12/2020
3/11/2020
4/8/2020

9. Adjournment

Meeting Chair: John Daly

Recorder: Crystal Leffler